

Application for transition assistance

For Kela

For the unemployment fund

INSTRUCTIONS

- Submit the application and its attachments to the payer of your unemployment allowance no later than 3 months after the end of the employment relationship.
- You can apply for the assistance from the unemployment fund as soon as your membership begins. If you are not a member of an unemployment fund, you can apply for the assistance from Kela.
- The unemployment fund and Kela receive your earnings information from the Incomes Register. Check your information at tulorekisteri.fi.

Checking of earnings information:

I have checked my earnings information in the Incomes Register and confirm that the information is accurate

I have checked my earnings information in the Incomes Register and have reported missing or inaccurate information to the employer

1 Applicant's details

Personal identity code

First name

Last name

Address

Postcode and city/town

Phone number

Email address

Bank account in IBAN format

2 Employment information

Employer's name

Employer's address

Employer's business ID (if known)

End date of the employment relationship

3 Date and signature

Date

Signature

INSTRUCTIONS

- The unemployment fund or Kela is informed of the termination of the employment relationship by means of a statement by the employment authorities.
- Notify the employment authorities and the unemployment fund or Kela if:
 - you are re-employed by the employer that terminated your employment
 - the end date of your employment relationship or the reason for the termination changes (due to an agreement with the employer, for example)

RECEIPT AND DISCLOSURE OF INFORMATION

Unemployment Security Act (Työttömyysturvalaki 13/2002), Chapter 13

Any secrecy provisions or other limitations to the availability of information notwithstanding, the unemployment fund and Kela are entitled to receive the information required to decide the matter being processed or to perform any other duties decreed for them

- from central government and municipal authorities and other public corporations
- from the Finnish Centre for Pensions, pension and insurance companies, and pension funds
- from employers, clients or other commissioners of work, unemployment funds, employer's funds and public training service providers or other educational institutes referred to in the Act on Public Employment and Business Service; and
- from the organisers of other employment promotion services.

For the purpose of carrying out their duties, the unemployment fund and Kela are entitled to receive, free of charge,

- from the TE Office, a binding labour policy statement on the labour policy requirements for receiving the assistance
- information on the commencement and termination of a punishment from a penal establishment; the penal establishment must provide the information upon the person's admission.

Any secrecy provisions or other limitations to the availability of information notwithstanding, the unemployment fund and Kela are entitled to disclose to the public employment and business services any information, obtained in the course of carrying out its duties, on matters affecting the labour policy requirements for receiving an unemployment allowance.

Any secrecy provisions notwithstanding, the above-mentioned information can be further disclosed to the appropriate authorities for the investigation of any violations and crimes and for the pressing of charges.

Any secrecy provisions and other limitations to the availability of information notwithstanding and in addition to the rights provided for in the Act on the Openness of Government Activities, the unemployment fund and Kela are also entitled to disclose personal identity codes and other identifying information, information on paid allowances and compensations, and other equivalent information required for connecting personal data and other one-off surveillance measures necessary for the investigation of crimes and misuse involving social security benefits to ministries, the Tax Administration, and institutions or corporations managing the statutory social security system, if the benefit referred to in the Unemployment Security Act has an impact on the social security benefit for which the corporation is responsible, as well as to the police and prosecuting authority any information required to investigate and prosecute crimes. However, health information or other information describing the grounds for social assistance may not be disclosed.

OBLIGATION TO PROVIDE INFORMATION

Unemployment Security Act (Työttömyysturvalaki), Chapter 2, Section 11

The applicant of an unemployment allowance must provide the unemployment fund and Kela with the information required for the granting and payment of the allowance. If the circumstances of the recipient of the allowance change in a manner that could affect his or her right to receive the allowance or reduce the amount of the allowance, he or she must report such changes to the payer of the unemployment allowance without delay.

If necessary, the unemployment fund and Kela may request other information than that specified on this form.